



PERSONAL ATTENDANT

Expectations

Personal Attendants provides direct service and support to individuals receiving Supported Living Services by working closely with all paid and unpaid companions/support persons and circles of support. A Personal Attendant:

- assists with life activities and choices such as meal preparation, household chores, shopping, etc. Personal attendants are not housekeepers, and the personal attendant should involve the person he/she supports in all tasks, as the person is able.
- assists with a person's communication needs in whatever manner needed. (e.g. speaking, writing, reading, email, and facilitated communication)
- ensures that the physical, health and safety of the person is being met.
- ensures that the person is clean, neat and dressed appropriately at all times.
- assists the person in developing and carrying out goals and objectives, including education and training.
- assists the person with any community activities in which he/she is involved.
- is responsible for maintaining and tracking a person's expenditures and working within a person's budget

Qualifications

A Personal Attendant must:

- have a good sense of humor
- exercise good judgment
- be willing to participate in ongoing training and education
- be able to lift/move up to 150 pounds
- have a high school diploma or general education degree (GED)
- have First aid and CPR certificate (CLO provides training)
- have a reliable vehicle
- have a clean driving record
- have current California auto insurance

Benefits (for full-time employees)

- Medical, Dental, Vision Insurance
- Vacation / Paid Time Off
- On-the-job training

Available Work Schedules

Full-Time and Part-Time
Days
Evenings
Overnights
Weekends